

Update Bank details

To access MyView click on the link <https://selfservice.westberks.gov.uk>

Sign in using your Payroll number and password. Then complete security – remember answers are case sensitive. If you have not previously signed in please use sign in guidance notes. Your finance team will be able to provide these.

Sign In

Username

Password

Sign In ✓

Forgotten your password?

Security questions

Please complete the following security questions so that we can ensure your answers match data that is held on your ResourceLink Aurora record.

Enter your Date of Birth - DD/MM/YYYY

What was the name of your first school?

Verify ✓

Forgotten your answers?

Once in MyView the Bank Details tab can be found on the left of the screen.

ME MY PEOPLE

DEBORAH Payroll Manager

Dashboard

All Pay Documents

Email Address

Bank Details

Address

Dashboard > Bank Details

MyTeam - Bank Detail Changes

To amend your bank details, please click on the edit button, enter your details in the fields below and press SUBMIT.

Once submitted the changes will be updated in the HR and Payroll system.

Bank Complete

Bank Details

Bank Type Bank Account Building Society Account Account Details not available

Account Number ***** Edit

Sort Code

Bank Name Hsbc Bank Plc

Branch READING BROAD STREET

Previous Next Submit

Click on the Edit tab to add new bank details